



STATE OF WASHINGTON

DEPARTMENT OF AGRICULTURE

P.O. Box 42560 • Olympia, Washington 98504-2560 • (360) 902-1800

Other Policies

Refunds

A request for refund may be submitted to the Organic Food Program at any time during the certification process; however, refunds will only be issued based on the following parameters.

Fee Types:

1. New Applicant Fee of \$100. This fee is non-refundable.
2. Late Fee of \$75. This fee is non-refundable.
3. Producer Site Fee of \$50 per additional site. After the Site Information Form is submitted, this fee is non-refundable.
4. Producer Transitional Acreage Fee of \$5 per acre. This fee is refundable prior to issuance of the certificate or updated certificate.
5. Processor Facility Fee of \$200. This fee is non-refundable.
6. Certification Fee or the fee which is based on the gross sales of organic products. This fee is refundable under the following conditions.
 - New Applicants who request a refund prior to the inspection will receive a full refund of the Certification Fee. If the request for refund is made after the inspection and prior to certification, the Certification Fee is refundable except for \$200 for producers and handlers and \$330 for retailers.
 - Renewal Applicants who request a refund because they are withdrawing from the Organic Food Program must submit a) a written request to withdraw from the program, b) the original certificate that was issued to them upon the renewal of their certification, and c) the current calendar year's sales of organic products. The refund will be issued based on the current calendar year's sales; however, \$200 is not refundable for producers and handlers and \$330 is not refundable for retailers.
 - Renewal Applicants who request a refund because the current calendar year's gross sales are less than the previous calendar year's gross sales or estimate of sales must submit the current calendar year's gross sales and will receive a refund for the reduced Certification Fee.
7. Inspection Fee of \$40 per hour and travel costs. This fee is non-refundable.
8. Export Documentation Fees. These fees are non-refundable.

Laboratory Analysis of Samples

As part of the certification process, the Washington State Department of Agriculture Organic Food Program (WSDA OFP) takes samples from a percentage of applicants. These samples are sent to a laboratory for chemical residue analysis. The laboratory that the WSDA OFP deals with is the Washington State Department of Agriculture (WSDA) Chemical and Hop Laboratory.

In signing the new or renewal application, you are giving permission for the WSDA OFP to send any samples that are taken at your farm/facility to the WSDA Chemical and Hop Laboratory.